



The  
Calverton  
School

## Medication Protocol - Overnight Field Trips

Per Maryland state regulations, school nurses, med. techs, or teachers may administer medications (prescription, non-prescription, and over the counter medication) on field trips only with a physician's order. The physician's order must be signed by the doctor and the parent.

Please adhere to the following protocol:

- 1. Medication must be brought in by the parent or guardian. Students are not allowed to bring in medications (including over-the-counter medication) in their back pack.**
- 2. Medications must be in the original pharmacy container or store packaging, in a plastic bag, labeled with the student name on it.**
- 3. All medications received must be accompanied by a physician medication order form (PMOF).**
- 4. The PMOF must be signed by both the physician and the parent. It is the parent's responsibility to obtain the doctor's signature on the PMOF.**
- 5. All medications, with the completed PMOF, must be received ONE WEEK prior to departure. Blank PMOF forms can be found on the school's website under Campus Life/Forms or in the Nurse's Office.**

These rules help to ensure safe administration of medication to your child.

Thank you for your cooperation.

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