

## Lower School Pre-K Parent Checklist

Please upload all completed forms to your Blackbaud portal by **Monday, August 3**

Forms can be found on the [Calverton website](#) under Community.

Students cannot begin attending class until all forms are submitted.

### FORMS



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|  | Complete <b>Maryland Department of Health and Mental Hygiene Immunization</b>  |
|  | Complete <b>Emergency Contact Form</b>   |
|  | Completed <b>Health Inventory</b> for all new students to The Calverton School<br><br>Part I – Completed by Parent<br>Part II – Completed by Physician<br>Part III- Blood Lead Testing – ages 6 and under  |
|  | <b>Medication Administration Authorization Form &amp; Medication Form (if needed)</b><br><u>Please note, this form must be signed by your child’s physician</u>  |
|  | <b>Lead Screening Form – <u>Required</u> for all students ages 6 and under</b>   |
|  | <b>Student Allergy Action Plan</b><br>(Only required if allergy necessitates an emergency plan, i.e., severe food allergy. This does not apply to students who experience seasonal allergies.)   |
|  | <b>Calverton Early Childhood Getting Acquainted Form</b> (Sent in mail with your child’s letter)   |
|  | <b>Online Electronic Enrollment Signature for Field Trip and PE Consent, Cougar Cubs Instructional Technology Usage Policy, Calverton Early Childhood Discipline Policy, and Guide to Regulated Childcare.</b><br><br>Please watch for detailed information regarding uploading medical forms and completing required consent forms in July 2026 from Dawn Rhoads. |

### STUDENT AND PARENT



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|--|---|
|  | Review Calverton Student Handbook, which can be found online under Academics  |
|  | Keep an eye out for your child’s summer letter from their teacher.  |
|  | Suggested summer activities lists have been created by the classroom teachers in order for students to be ready for their start to the year. This information can be found on <a href="#">Calverton School Website</a> under Academics/Summer Work/Lower School |
|  | Review Calverton’s online school calendar. We ask that you be mindful of our school calendar when booking vacations.  |

## ORIENTATION DAY



Calverton School families are invited to attend Student and Parent Orientation Day on Tuesday, August 25. Please plan on attending this event. This is an opportunity to hear from classroom teachers about what to expect for this upcoming year. Reminders will be sent as the date approaches.

## UNIFORMS AND SUPPLIES



3K & 4K students are not required to wear the Calverton School uniform. Students do need to wear shoes that they can put on and take off independently. Please have your child wear shoes that do not have laces.

Every student will need to have rain boots to keep at school. Students will also need to have a raincoat that can be brought to and from school for any possible rainy-day adventures.

Student supplies are listed on our [Calverton webpage](#) under Academics/Summer Work/Lower School. Please have students drop off school supplies on Orientation Day or bring them on their first day of class.

Full Day Students: Personalized nap mats are required for new Pre-K students. Nap mats can be ordered [HERE](#). All nap mats are **required** to have the *front pocket* monogram option. Please embroider your child's first name. It is important that names are embroidered on the front pocket of the mat to avoid confusion and keep germs at bay.

## EXTENDED DAY AND TRANSPORTATION



### Extended Day Enrollment Form

If your child will be attending before and/or after care, please complete the Extended Day enrollment forms. If you think your child may need to attend occasionally as a drop in, it is necessary to complete the forms as well. Enrollment forms can be found on the school website under [Community/Extended Day](#). If you have questions regarding enrollment for Extended Day, please contact Alissa Lambert in the business office at [alambert@calvertonschool.org](mailto:alambert@calvertonschool.org).

### Transportation Enrollment Form

If your child will be riding the bus to and/or from school, please contact Alissa Lambert in the business office at [alambert@calvertonschool.org](mailto:alambert@calvertonschool.org) for a Transportation Enrollment form. If your child will be taking the activity bus, please note which stop will be their drop-off location. For questions specific to bus transportation stops and times, please contact Josh Bowen at [jbowen@calvertonschool.org](mailto:jbowen@calvertonschool.org).